

REQUEST FOR MATERIALS ANALYSIS

Client

Name:

Company:

Telephone:

Fax:

E-mail address:

Mailing address:

Owner of material same as client

Name:

Telephone:

Mailing address:

Party responsible for payment

Client Owner Other party:

Description of material submitted for analysis:

Description of question(s) or problem(s):

Is this request related to an authenticity issue? yes no

a criminal prosecution or litigation issue? yes no

a health or safety issue? yes no

Date of Request:

Date results needed:

Purchase Order #:

Not-to-exceed budget (\$250 minimum, unless otherwise agreed):

TERMS & CONDITIONS

By signing below you advise Orion that you own and are rightfully possessed of the material to be studied, or have the consent of the person who owns and is rightfully possessed of the material to make this request and enter into subsequent agreements for services. You also agree to furnish to us all information known to you concerning the material that may be relevant to perform the work you request, including records of previous treatment, examination, or analysis of the material. You also advise us that you agree to the following terms and conditions.

Scope of work. Orion may in the course of work take photographs and may make other scientific tests of clients' material, including the taking of scientific samples and specimens thereof. Orion may make use of independent consultants, facilities, and laboratories for some aspects of work.

Use of information. Orion shall hold copyright to reports of work for clients. Clients authorize Orion to use images for lectures, seminars, workshops, or other educational purposes. Unless otherwise agreed by written non-disclosure agreement, clients authorize Orion to publish images, data, results and conclusions that arise from work for clients in any scientific paper, journal, or publication and in any educational or publicity handouts or releases.

Release from Liability. Orion does not insure clients' material for loss or damage. Clients agree to indemnify and save harmless Orion, its officers, and any independent consultants, facilities, and laboratories used for work, from and against all claims, counterclaims, losses, damages, costs, debts, actions, suits or other proceedings arising from the performance or results of work or otherwise.

Charges and Billing. Orion charges clients for site examination, consultation, and shipping based on time and expenses; laboratory work is charged by the sample, analytic objectives, and analytic methods employed. Any estimates of cost are offered in good faith, and unless otherwise expressly stipulated, are considered to be non-binding. Clients agree to pay any future costs associated with our compliance with subpoena(s) for documents, deposition, trial testimony, or other activities arising from work performed, including attorney's fees and expenses. Clients agree to pay all invoices in full upon receipt; a finance charge of two (2) percent per month may be applied to balances more than 30 days past due. Should there be any litigation with respect to the payment of the fees and expenses herein, the prevailing party will be entitled to all cost of collection, including attorney's fees and expenses.

Signed: _____ Date: _____
(Owner or authorized agent)